

jawun
SINCE 2001



**NPY LANDS
SECONDEE
INFORMATION
PACKAGE**



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FREQUENTLY ASKED QUESTIONS

What protocols do I need to follow?

You will be briefed on protocols when you arrive, however, as a general rule you should exercise common sense and respect people's dignity at all times. This includes requesting permission to take photographs and avoiding photographing in delicate situations. Please be guided by the advice of the local staff, the Jawun Regional Director (RD) and host organisation staff.

Dress standard

You should dress for the climate: Central Australia is very hot from October – March, and very cold at night from May – August each year. Your dress standard should reflect that of the other office workers in the organisation you are placed. Please discuss the appropriate dress standard with your local contact and ensure that you bring the appropriate clothing, to reflect your professionalism.

Generally speaking, smart casual will be fine. There is an expectation that all secondees will dress modestly when visiting communities.

Photographs

You should **always** ask before you collect or record images, referred to here as 'material'.

'**Material**' for this purpose means any photographs, videos, DVDs, CDs or taped sound recordings or other recordings produced by you or during the course of your work. Using electronic means of any type whatsoever includes all copies whether in electronic form of any type or on paper or other medium. Some people love to have their photo taken or to be otherwise recorded, but others do not. You should also seek permission if you want to photograph the 'country' when you are on the Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Lands as you do not necessarily know where sacred areas lie. The South Australia (SA) and Western Australian (WA) parts of the NPY Lands require a permit. The conditions of your permit outline rules about taking photographs on Aboriginal land. Images taken (material collected) in the course of your work are generally not for personal use. If you wish to record material for your personal collection, you should make this clear to the subject and obtain permission first (not afterwards.) You should also keep that material in your personal collection as it is not yours to use for copying, publication, public viewing, reproduction or commercial exploitation of any kind, either during or after your employment. Any use outside of a personal collection would need the relevant permissions and releases from the subject. The ownership of a photo, for example, does not give you anything more than just that; it does not entitle you to exploit the image in any way without permission.

Don't Assume

This example may help you in your work:

*An anthropologist attending a Women's Law and Culture meeting asked some women if she could take their photo. The women were painted up with designs that had restricted viewing. This photograph was then published in Land Rights News. The women pictured were in big trouble for publicly displaying these restricted body paintings. However, they had never given the anthropologist permission to **publish** the photograph anywhere. The anthropologist did not check properly and was in huge trouble for allowing the photo to be published.*

This example is a reminder to ask and ask again; never assume! This doesn't mean that staff should automatically reject cultural involvement with Anangu, but that they should check with perhaps a colleague of longer experience or senior Anangu employees to make sure they are doing the right thing.

Alcohol and other substances

All Aboriginal communities in the NPY region are dry: the transportation, provision or consumption of alcohol or other banned substances within NPY communities is strictly prohibited.

Under **no** circumstances are secondees on NPY Lands' secondments to:

- take alcohol into an Aboriginal community;
- provide alcohol to Indigenous people on the Lands;
- be involved in any activity where taking of illicit drugs is involved. This includes being at a place where other people are doing so.

The Indigenous organisations that we are working with have a zero tolerance approach to drugs and alcohol and this applies to corporate secondees who represent them.

Please observe these requirements to the letter. Heavy legal penalties apply to the breach of laws and any secondees found breaching the policy will be severely reprimanded and likely to be returned home.

Personal security

There is no question that violent crime occurs in Central Australia; on remote communities and in Alice Springs. Having said that, violent crime occurs everywhere and if you follow these basic rules you will be ok:

- Avoid walking around town after dark
- Keep your accommodation locked
- Avoid troubled spots (which will be identified for you)
- Do not get involved if there is a fight or argument happening
- If you have any concerns, report them to the police
- Do not take photographs of drinking circles, parties or inebriated people as this is likely to cause offence
- Be guided by the advice of local staff
- Ensure that you are polite and not patronising.

'Stay overs'

You are very likely to be sharing accommodation with other secondees. Please be respectful of each other - this includes not creating noise when others are trying to sleep. Please also note that non-secondees are not permitted at your accommodation after 11pm.

If you have any questions while on site, please speak to your Regional Director (RD).

What logistics do I need to consider?

Accommodation

All secondees will be based in Alice Springs. We will book accommodation to meet your needs while on secondment. Wherever possible this will be with other secondees and is likely to involve sharing accommodation. If you are arriving before the suggested Monday start date, you must arrange your own accommodation for this period.

You will be staying in self-contained units at **Alice on Todd Apartments** in Alice Springs. The following will be provided:

- bed & bath linen, pool towels and hairdryer
- kitchen - fridge, cooktop, microwave, tea/coffee making facilities, crockery & cutlery
- appliances - air-conditioning, LCD TV, internet access, clock radio, iron & ironing board

Please note that a group booking for all accommodation has been made on your behalf. Allocations to shared apartments will be made on your arrival (NB: all secondees will have their own bedroom).

Accommodation Contact Details

Alice on Todd is situated right along the banks of Alice Springs’ famous Todd River with just a short walk to Alice Springs most popular destinations. But don’t bring your fishing rod; the river is generally dry. ;)

Alice on Todd	
Address	Cnr South Terrace & Strehlow St, Alice Springs PO Box 8454 Alice Springs NT 0871
Phone	(08) 8953 8033
email	reservations@aliceontodd.com
Website	http://www.aliceontodd.com
Contact	Tish Mete (08) 8953 8033



Vehicles

You will be based in Alice Springs and will have access to a hire car throughout the secondment. You will be sharing this with other secondees. If you are travelling to remote locations, you will have access to a 4WD vehicle, either through your host organisation or we will hire a vehicle for you. A one day off-road defensive driving course will be provided in Alice Springs during Induction Week.

Phones

You will have mobile coverage when you are in Alice Springs. There is no mobile phone access once you are outside a 30 km radius of Alice Springs. There is limited mobile phone and internet access on the NPY Lands. Telstra give the most effective network coverage in Central Australia. You will have access to office phones for business purposes, but these should not be used for personal calls.

Any off-road travel to remote areas will be provided with a satellite phone which should allow contact from anywhere. They are strictly for emergency use, as usage is expensive.

Facilities in Alice Springs

Coles, K-mart, Pharmacy's, Target, and retail shops including camping stores are situated in town, so if you forget a few things you will be able to buy them when you arrive.

Weather

- Round 1 (Feb-March): Secondees arrive in the hottest time of the year. The days are hot and the evenings are generally very mild. Average weather is 35°C.
- Round 2 (April-May): Like many places in Australia, Easter is a beautiful time of year. The days can reach the 30s°C and nights down to 10°C.
- Round 3 (July-August): A beautiful place in winter with cool sunny days and very cold nights. Days are usually a pleasant 18-22°C with the temperature dropping quickly late in the afternoon; often dropping to below zero overnight. Pack winter woollies!
- Round 4 (Oct-Nov): Bring your bathers and a hat as the weather is warming up again and can be very mild in the evenings.

Internet access and email contact

Sometimes this is limited in its functionality/availability due to:

- Physical access to a line - some locations are still on dial-up and only have one internet line or in some cases, this is even shared with a fax.
- Ability to access corporate sites via remote access, due to firewall limitations. This seems to be random, sometimes secondees can use their corporate remote access and connect to their corporate email and other times they can't.

For those bringing laptops, we will endeavour to establish exactly what is available at your destination site - however information regarding this is not always reliable. If you are bringing a laptop and internet access is important to you, we suggest you have a 3G wireless card installed on your laptop. Most of the communities have Telstra NextG coverage.

In summary, however, access to the internet can be unreliable in remote communities and we encourage secondees to bring their own laptops and network cards. We often find that the most reliable method of email communication is webmail. This is because every site has at least one office computer connected to the net and you are always be able to access email at generic sites: Hotmail, Yahoo, Gmail or your own webmail.

What do I need to bring?

For bush trips

We visit a remote community as part of the induction program. This usually involves staying with NPY Women's Council accommodation, which is generally a house or compound situation (portable donga) with limited beds. Often secondees choose to sleep outside under the stars in a swag. Usually there is access to a shower, toilet and small kitchen facilities. You will each be provided with a swag (thin mattress in a canvas cover), a mosquito dome, sleeping bag, and all camping gear, food and drinks.

You will need to bring:

- Luggage that is as compact as possible (preferably soft bags, as they pack more easily)
- A good supply of personal toiletries and medication (include insect repellent and sunscreen) to last the duration of the two-three day trip
- Wipes/wet ones or hand sanitiser
- Clothes that you would normally pack for a camping trip. In the winter months (round 2 and 3) it can drop to freezing overnight, so pack a thermal top, warm jumper, a windproof jacket and long pants or track pants for the evening. In the summer (round 1 and 4) it will be very hot and it's a good idea to have a long sleeved cotton collared shirt for sun protection
- Sturdy shoes
- Hat: a broad brimmed hat in the summer; and a beanie in the winter
- Swimwear and sports towel or sarong – depending on the itinerary/time of year, we may stop at some lovely swimming spots along the way. If we are swimming with community members you will be required to wear shorts and t-shirt when swimming.
- A small pillow (if you can squeeze it into your bag) - alternatively, something comfortable to lay your head on
- Camera
- Music - (some 4WDs may have an iPod or mp3 (with car adaptor if you have one)
- A sense of adventure and a good sense of humour!

Please be aware that space will be limited for the bush trip: gear and supplies for 4-5 people have to fit into **one 4WD**.

For secondment

Your placement will be in Alice Springs, although you will visit a remote community during the induction week, and potentially during the secondment if your project requires this of you.

Other than your clothes and gear for the bush trip, you may need the following:

- your personal toiletries and medication for the duration of the 6 week secondment
- wipes/wet ones or hand sanitiser
- bathers - regardless of the time of year as there is a large aquatic centre in Alice Springs with indoor and outdoor pools
- mountain bike – if you like mountain biking, Alice Springs has a comprehensive network of mountain bike trails
- shoes for work - see below

Dress (also see protocols above):

- The work dress code is generally office attire: somewhere between the less formal end of corporate wear and smart end of smart casual.
- Jeans or ¾ pants and your Jawun polo shirt are quite acceptable
- Keep in mind that round 1 and 4 (summer) it will be hot and you will want light weight clothes; winter can be very cool and you will want warm jumpers and a jacket/coat for the evenings.

Dress for remote locations (also see protocols above):

- Although you will be based in Alice Springs for your secondment, you will visit a remote community during this time. Dress for these visits should be modest but casual.

What expenses will I incur?

You will need to discuss with your regular employer what expenses they will cover for you whilst away.

Air travel

Full travel costs (economy class) are covered by your employer. Any secondee wishing to travel to or from Alice at any time other than the flight specified, will need to meet any additional travel costs and/or accommodation expenses incurred.

Road travel (to and from communities)

Vehicles, suitable for each destination, will be provided to each group. All vehicle costs, including fuel and necessary repairs, will be paid by secondees with reimbursement at the conclusion of your secondment by your regular employer. Secondees will be responsible for ensuring that the rules and regulations of the hire company are observed. This includes not traveling outside towns between sunset and sunrise. If you are driving a vehicle from your host organization, then you must adhere to that organisation's vehicle policy, which will be provided to you.

NB: If you are 25 years or younger will be not be able to drive the hire vehicles. Please let the RD know if this applies to you.

Accommodation

Accommodation costs will be covered in Alice Springs and at the various sites if you travel to a remote community. Any additional costs incurred (mini bar, meals, phones etc) will be for the secondees own care.

Meals and incidental expenses during secondment

You will need to discuss with your regular employer how they wish to cover your daily meal allowance expenses.

- Some secondees submit claims as they would for work-related travel
- Some secondees pay for themselves
- Some secondees receive a standard per diem allowance *

** For example: an allowance of \$35 per day per secondee to cover meals and other expenses may be made available by your regular employer. Some meals will be booked and paid for by Jawun (during induction week) and we will recover the cost of these from your organisation.*

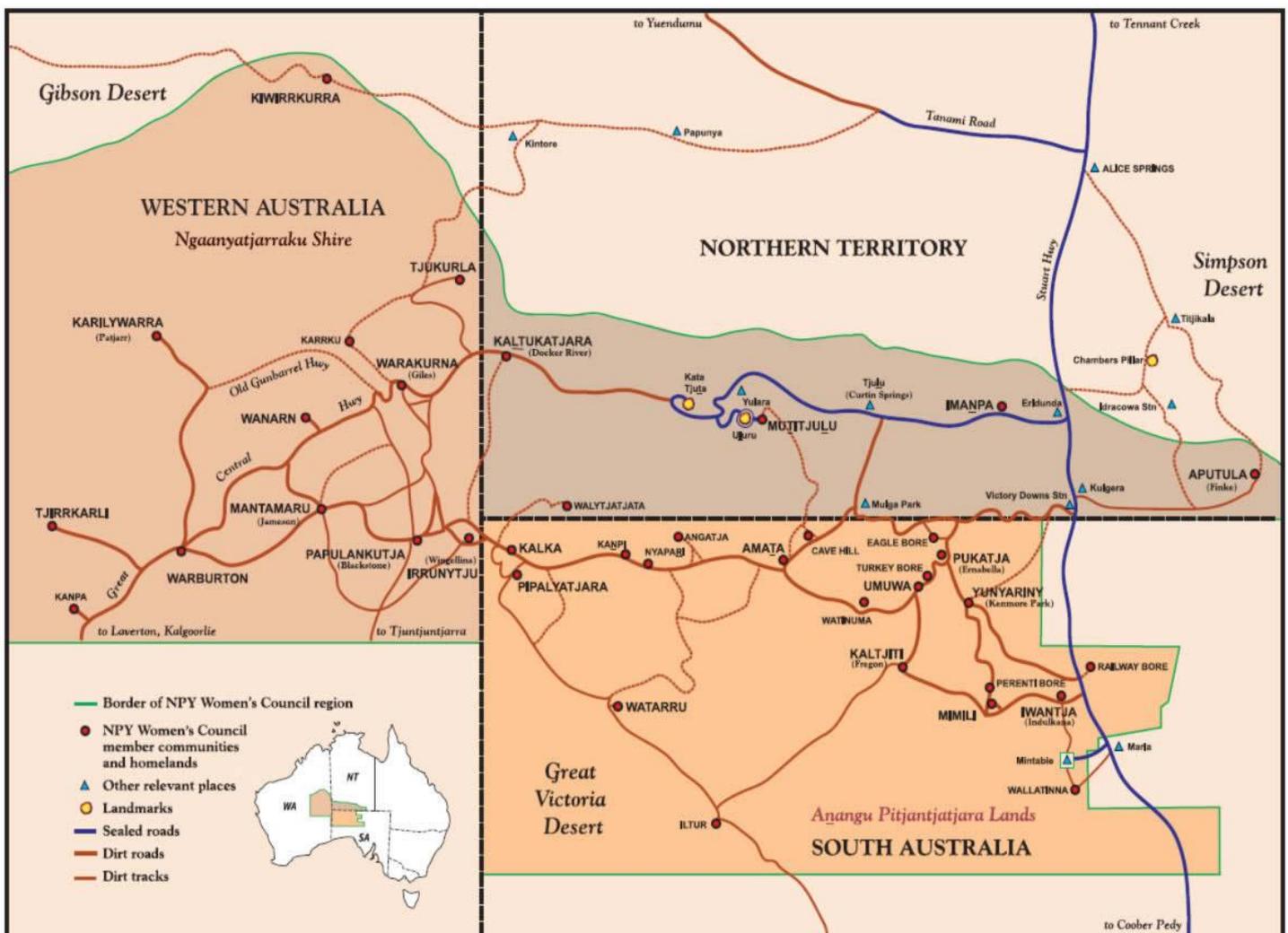
Salary

The salary costs for secondees will continue to be met by their employing organisation.

INTRODUCTION TO NPY LANDS INDIGENOUS ORGANISATIONS

Jawun has been operating since 2001, building successful partnerships between Indigenous communities, Corporate Australia and Australian and state governments.

The Ngaanyatjarra Pitjantjatjara Yankunytjatjara (NPY) Lands are located in central Australia's cross-border region of Northern Territory (NT), South Australia (SA) and Western Australia (WA). The NPY Lands are home to 6,000 Indigenous people (Anangu and Yarnangu) from 26 desert communities and homelands, spread over 350,000 square kilometres. The Anangu culture is still strong, and Pitjantjatjara/Yankunytjatjara is the first language.



 NPY Women's Council covers an area of 350,000 sq km in the tri-state region of NT, SA and WA. This includes 26 remote Aboriginal Communities and smaller homelands.

Jawun works with six Indigenous organisations that deliver services in the NPY region.

Name	Region	Core business	Head office
NPY Women's Council	Cross-border region (see map above)	Human services provider and advocacy	2 Wilkinson St, Alice Springs
Regional Anangu Services Aboriginal Corporation (RASAC)	Sth Australia part of NPY map (APY Lands)	Civic works provider	4/19 Hartley St, Alice Springs
Western Desert Dialysis	Cross border region	Aboriginal Health Service for renal dialysis	69 Flynn Drive, Alice Springs
Nganampa Health Council	Sth Australia part of NPY map (APY Lands)	Primary health clinics	2 Wilkinson St, Alice Springs
Ngaanyatjarra Council	Western Australia part of NPY map	Aboriginal land council	58 Head St, Alice Springs.
Indigenous Remote Communications Association (IRCA)	National	Indigenous communications peak body	2/70 Elders St, Alice Springs

NPY Women's Council

Aboriginal women from the NPY Lands created NPY Women's Council in 1980 to give a voice to women in this region. It is now a major provider of health and human services that maintains a strong voice for its members on issues such as substance abuse, domestic and family violence, child protection, policy and other safety issues, and the needs and aspirations of young people. At its core, the purpose of the NPY Women's Council is to work with women and their families of the NPY region in central Australia; to increase their capacity to lead safe and healthy lives with improved life choices.

NPY Women's Council employees over 100 staff in a range of program areas including:

- Child and Family Wellbeing
- Youth Services
- Domestic and Family Violence
- Tjungu services (Aged and Disability)
- Tjanpi Desert Weavers (Social enterprise)
- Ngangkari project (traditional healers)
- Governance/Management; Administration; Finance; People and Workplace Services.

On average approximately 54% of staff work remotely each fortnight. This is a combination of staff based permanently in communities; casual Indigenous staff who live on community; and staff who work 50% in town and 50% out bush.

Regional Anangu Services Aboriginal Corporation (RASAC)

RASAC is principally a civil works service provider with a capability in municipal services, road maintenance, airstrip maintenance, minor works, construction management and supervision and project management, and community patrols. A core focus is to provide real training and sustainable employment opportunities for Anangu people; helping people to become work ready.

- Core business: Civic works provider: municipal services; road maintenance; minor works, construction management and supervision and project management. Employment and work ready focus.
- Annual turnover \$5M - \$10M.
- Geographic coverage: APY region (north west of SA) approx. 100,000 km²

- Governance structure/status: A not-for-profit Corporation wholly owned by the Anangu membership of the Anangu Pitjantjatjara Yankatjatjara (APY) Lands. Elected directors from the 10 communities and 3 Independent officers.
- General Manager and administrative staff based in Alice (7). Total staff is up to 80 (range of full-time/part-time/casual). Up to 75% of staff are Indigenous.

Nganampa Health Council (NHC)

Nganampa Health Council (NHC) is an Aboriginal Community Controlled Health Organisation operating on the Anangu Pitjantjatjara Yankunytjatjara (APY) Lands in the far north west of South Australia. Across this area, NHC operates seven clinics, the Tjilpi Pampaku Ngura Aged Care facility and assorted health related programs including aged care, sexual health, environmental health, health worker training, dental, women's health, male health, children's health, immunisation, eye health and mental health.

NHC is a well utilised service and on an annual basis, there are in excess of 60,000 patient contacts per annum. The main clinics are located at Iwantja (Indulkana), Mimili, Fregon, Pukatja (Ernabella), Amata, and Pipalyatjara while a smaller clinic is located at Nyapari. The Tjilpi Pampaku Ngura Aged Care facility is located at Pukatja. The organisation has administration offices at Umuwa and Alice Springs.

The Anangu Pitjantjatjara Yankunytjatjara Lands cover over 105,000 square kilometres in the North West corner of South Australia. It is home to almost 3,000 residents.

NHC currently have approximately 160 employees.

Western Desert Nganampa Walytja Palyantjaku Tjutaku Aboriginal Corporation (WDNWPT), or Western Desert Dialysis

A not-for-profit community controlled health service at the forefront of holistic models of care for people with end stage renal failure. The name means 'Keeping all our families well'. Its mission is to improve the lives of people with renal failure, reunite families and reduce the incidence of kidney disease in its communities.

Services include:

- dialysis in Alice Springs, Walungurru (Kintore), Yuendumu and Ntaria, Warburton, Kiwirrkurra, Lajamanu
- A mobile dialysis service through the Purple Truck (which offers dialysis on community to allow people to spend time with their families)
- Safe travel to communities for funerals and community events,
- social support and advocacy,
- wellbeing activities and social enterprise,
- health promotion, education and primary health care.

Ngaanyatjarra Council (Aboriginal Corporation)

The Ngaanyatjarra Council (Aboriginal Corporation) represents the interests of around 2000 Ngaanyatjarra, Pintupi and Pitjantjatjara Traditional Owners (Yarnangu) who reside in the twelve member communities of the Ngaanyatjarra Council.

The Ngaanyatjarra Council is the principal governance organisation in the Ngaanyatjarra Lands. The Ngaanyatjarra Council's administrative base is located in Alice Springs. The third week of each month, the Ngaanyatjarra Council hosts both a general meeting for all members and a Board of Directors meeting.

Ngaanyatjarra Council has a number of business arms including:

- **Ngaanyatjarra Camel Company;** In August 2012 the Board of Ngaanyatjarra Council signed a joint venture with Central Livestock Management to form the Ngaanyatjarra Camel Company. The company's role is to muster and sell feral camels. The operation works with land holders in WA, NT and SA and has so far employed approximately 40 indigenous people. The Ngaanyatjarra Camel Company

has developed and export industry from the Ngaanyatjarra Lands. The goal is to bring the wild camel heard in the region under control and to develop a domestic camel industry from these well adapted animals.

- **Indervon Petroleum Pty Ltd Fuel/Oil Distribution;** The Ngaanyatjarra Communities purchased this Alice Springs fuel distributorship in 1986. Its objective is to supply bulk petroleum and lubrication products throughout Alice Springs and surrounding areas. Indervon Petroleum Pty Ltd is owned by Ngaanyatjarra Communities and acts as the trustee of Indervon Trust.
- **Ngaanyatjarra Agency & Transport Services (NATS);** NATS was established in Perth in 1984 to handle the requirements of all Ngaanyatjarra Community stores and to provide them with a regular bulk delivery service from the NATS Perth warehouse direct to each of the community stores. NATS is a unit trust-based enterprise, owned by all Ngaanyatjarra Communities as unit holders. NATS' primary function is to provide community stores with high quality, nutritious food at reasonable prices. The supply of these commodities is a major factor in improving community health standards on the Ngaanyatjarra Lands.

Indigenous Remote Communications Association (IRCA)

IRCA is the peak body that represents and advocates for the media and communications interests of remote and very remote Aboriginal and Torres Strait Islander communities in Australia.

- represents 8 remote Indigenous media organisations in NT, WA, SA and Qld/Torres Strait and over 150 remote communities within their networks
- has 3 full-time staff and 4 part-time or casual staff
- 9 Indigenous media workers from different regions.

IRCA's vision is to be 'a powerful and connected voice for remote ATSI Australia.

ALICE SPRINGS COMMUNITY PROFILE

Location

Alice Springs is at the heart of Australia's red centre and is the third largest town in the Northern Territory, Australia. Popularly known as "the Alice" or simply "Alice", Alice Springs is situated in the geographic centre of Australia near the southern border of the Northern Territory

Population and history

The location of Alice Springs township is known as *Mparntwe* to its [original inhabitants](#), the [Arrernte](#) people, who have lived in the Central Australian desert in and around what is now Alice Springs for thousands of years. "Alice" in the English language was named by surveyor W. W. Mills after Lady Alice Todd (née Alice Gillam Bell), wife of Sir Charles Todd.

Alice Springs has a population of 28,605, which makes up 12.2 percent of the Territory's population. The town straddles the usually dry Todd River on the northern side of the MacDonnell Ranges. The surrounding region is known as Central Australia, or the Red Centre, an arid environment consisting of several different deserts. In Alice Springs temperatures can vary dramatically with an average maximum temperature in summer of 35.6 °C (96.1 °F), and an average minimum temperature in winter of 5.1 °C (41.2 °F).

Facilities

- Banking: Westpac, Commonwealth Bank, ANZ, National Australia Bank, Bendigo Bank - all with ATM services
- Medical Services: Alice Springs Hospital, medical clinics, dental services, chemist, and a range of allied health services (physios, chiropractors, massage therapists etc)
- Shopping: Coles, Woolworths, Target, K-Mart, camping stores, art galleries, coffee shops
- Leisure: aquatic centre, gym, mountain bike trails, road bike and bushwalking clubs, Araluen Cultural Centre, library
- Sporting activities: golf course, squash and tennis courts, basketball courts, Australian rules football, rugby, soccer.

Getting to Alice Springs

There are daily Qantas flights to Alice Springs from most Australian capital cities.

Climate / Environment

In Alice Springs, temperatures can vary by up to 28 °C (50 °F) and rainfall can vary quite dramatically from year to year. In summer, the average maximum temperature is in the mid-30s, whereas in winter the average minimum temperature can be 5.5 °C (41.9 °F), with an average of 12 nights below freezing every year. The elevation of the town is about 545 meters (1,791 feet), which contributes to the cold nights in winter. The highest temperature on record is 45.2 °C (113.4 °F) on the 3 January 1960, while the record low is -7.5 °C (18.5 °F), recorded on the 17 July 1976. This is also the lowest temperature recorded in the Northern Territory.

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Record high °C (°F)	45.2 (113.4)	44.7 (112.5)	42.2 (108)	39.9 (103.8)	35.0 (95)	31.6 (88.9)	31.6 (88.9)	35.2 (95.4)	38.8 (101.8)	41.7 (107.1)	43.0 (109.4)	44.2 (111.6)	45.2 (113.4)
Average high °C (°F)	36.4 (97.5)	35.0 (95)	32.6 (90.7)	28.2 (82.8)	23.0 (73.4)	19.8 (67.6)	19.7 (67.5)	22.6 (72.7)	27.2 (81)	30.9 (87.6)	33.6 (92.5)	35.4 (95.7)	28.7 (83.7)
Average low °C (°F)	21.5 (70.7)	20.7 (69.3)	17.5 (63.5)	12.6 (54.7)	8.2 (46.8)	5.0 (41)	4.1 (39.4)	6.0 (42.8)	10.3 (50.5)	14.8 (58.6)	17.8 (64)	20.2 (68.4)	13.2 (55.8)
Record low °C (°F)	10.0 (50)	8.5 (47.3)	6.1 (43)	1.4 (34.5)	-2.7 (27.1)	-6.0 (21.2)	-7.5 (18.5)	-4.1 (24.6)	-1.0 (30.2)	1.3 (34.3)	3.5 (38.3)	9.3 (48.7)	-7.5 (18.5)
Rainfall mm (inches)	38.8 (1.528)	44.3 (1.744)	32.4 (1.276)	16.5 (0.65)	18.8 (0.74)	14.0 (0.551)	15.2 (0.598)	9.3 (0.366)	8.5 (0.335)	21.7 (0.854)	28.9 (1.138)	37.1 (1.461)	285.9 (11.256)
Avg. rainy days	4.7	4.7	3.3	2.1	3.1	2.8	2.7	2.0	2.3	4.6	5.6	5.7	43.6
% humidity	22	25	24	26	33	35	32	25	21	19	19	21	25
Mean monthly sunshine hours	319.3	274.4	297.6	285.0	263.5	252.0	282.1	303.8	300.0	310.0	303.0	310.0	3,500.7

Source: Australian Bureau of Meteorology^[24]

ROAD TRAVEL

Summary

Travelling in Central Australia can be challenging and potentially dangerous. The roads are very dusty and corrugated and any reasonable rain can change conditions dramatically. It is essential that drivers take all care and ensure that they do not exceed their own capabilities in these conditions.

Secondees will generally be first exposed to driving in Central Australia as part of a convoy, after receiving off-road driving training. Any travel to communities will generally be undertaken with staff from the organisation that you are placed with. You must comply with the vehicle policies of the organisation that you are placed with when undertaking work for that organisation. In addition to this you will be provided with some tips and guidance by your RD if you are going to communities. These steps are made in order to create as safe an environment as possible to undertake travel on the Central Australia roads.

By accepting a position on this program, you acknowledge that you may be travelling on unfamiliar roads under conditions which can be quite hazardous. We will expect 100% compliance with instructions given during 4WD training, on the trip, and the vehicle and travel policy of the organisation that you are placed with. If you are concerned about your ability to drive in these conditions, you should discuss the matter with your RD. During the trip if you have **any concerns regarding safety, you should immediately notify your RD or Host Organisation**, by radio or in person. Driving on remote roads at night is strictly prohibited for safety reasons.

Preparation

The training that we provide is an off-road driving course from an authorised and very experienced off-road instructor. It includes both theoretical and practical elements. This instruction equips you for safe driving on unsealed main roads, it is not intended to equip you for bush bashing and bush track driving. **This is expressly forbidden.** You may if you wish, undertake additional off-road driver training in your own time and at your own expense, prior to coming to Alice.

Anyone under 25 years of age will be precluded from driving a hire vehicle. An assessment of each driver's capability will be made and, if the instructor and RD deems it unsafe for a particular driver to operate the vehicles on dirt roads, he or she will be precluded from driving, (particularly if the driving makes other passengers ill at ease).

All 4WD vehicles will be fitted with a UHF radio, first aid kit, maps, tyre changing instructions, emergency contact lists. **Unless otherwise advised, all 4WD vehicles are Diesel. Do not put petrol in a diesel motor.** If you do, you will be expected to pay for any repairs.

Conditions

Many of the roads in Central Australia are unsealed and in many cases, very rough. Conditions vary dramatically depending on the weather conditions and what maintenance has been recently carried out on the roads. Wet weather will alter conditions dramatically and can quickly render many roads impassable due to flooded rivers and creeks or extensive boggy sections. If in doubt, you should always seek RD and local advice **before** attempting any road travel.

As a general rule, you should always ensure that you have sufficient fuel for several hundred kilometres especially if travelling outside of petrol station trading hours. Additional water and at least one spare tyre should always be carried. Also you should be able to change the wheel of your vehicle.

On the bush trip during Induction Week your vehicle should be equipped with two-way radio. You should ensure batteries for this are kept charged. In the event of a blow-out or flat tyre, you must get the tyre repaired at the first possible chance, even if this means delaying your travel or missing meetings. If you have a second spare tyre or are travelling with another identical vehicle, you may travel on to your destination before repairing the damaged tyre.

You will receive advice on prevailing conditions prior to commencement of travel and in most cases, you will accompany a group. Approached sensibly, driving in the region will be quite safe. However, very poor road surfaces, extreme dust, animals, mud and flooding, can make it a little difficult at times. This will be discussed more fully during the induction. However, you will always need to follow the basic guidelines outlined above.

VEHICLE HIRE

Availability of vehicles

Secondees will be living in Alice and will be provided with a 2WD hired sedan for the duration of their stay. This will usually be shared between three other secondees.

4WD vehicles hired for the induction week bush trip are Toyota Land Cruisers or equivalent. Hired 4WD vehicles can be driven only by people over 25 years of age and only on gazetted roads.

All cars and 4WDs hired will be rented from Central Car Rentals - 9 Railway Terrace, Alice Springs Phone: (08) 8952 0098

Vehicle return

At the conclusion of the induction and then secondment, you will be responsible for returning hire vehicles to Central Car Rentals in the following condition:

- Clean - excess dirt and mud needs to be removed. You will be directed to a car wash with high pressure cleaning gear. All mats should be shaken out and all personal belongings and rubbish removed.
- Full of fuel - both tanks, (main and sub).
- In one piece - we ask that all secondees take very good care of the hire vehicles and report any damage to the Jawun Regional Director immediately.

Damages

Please note that costs for damage sustained to hired vehicles (4WD or other) will be incurred by your organisation and will be the sole responsibility of the driver of the vehicle at the time of damage.

Due to the remote locations, the number of vehicles available for hire is limited. Each time a hired vehicle is returned damaged to Central Car Rentals, that vehicle is unavailable for further hire until repairs are completed. This not only causes inconvenience, but also loss of income for Central Car Rentals.

AS A COURTESY TO CENTRAL CAR HIRE AND JAWUN, PLEASE DRIVE CAREFULLY AND TREAT YOUR HIRE VEHICLE WITH THE UTMOST CARE TOO.